

**MAR ATHANASIUS COLLEGE (AUTONOMOUS)
KOTHAMANGALAM**

RUSA- STUDENT PROJECT SUPPORT

GENERAL GUIDELINES.

The country's future lies in its young adults in the campuses hence the Central government takes measures in empowering the campuses with all that it takes to enhance learning, better research and promote innovation. RUSA a centrally sponsored scheme as a part to enrich lives through top-class education offers fund to students for carrying out research.

Applications are invited under the Student Project scheme for the academic year 2019-2020. Eligible students should apply in the prescribed format on or before the period July 10th, 2019. The scheme offers financial support to the students to conduct projects in their concerned fields.

Objectives

- To foster research culture and aptitude among budding scholars in the campus.
- To provide financial assistance to the students of the college to carry out the proposed Projects which are selected by the screening committee.
- To provide attractive opportunities to young achievers for developing independent scientific profiles and launch them in fulfilling long term careers.

Eligibility

- UG/PG final year students of the college can apply.
- The candidate should have passed all the papers of the previous semesters and should possess minimum of 60% marks in the academic profile with no arrears in exam.

Selection and funding

Students should submit the proposal to the concerned head of the department after obtaining consent from faculty for guiding the project. If there are more project proposals from one department, a committee of the concerned department should select one PG and one UG project from the applicants. However if found genuine for recommendation maximum of two project proposals can be forwarded by the department for UG and PG courses. In that case the fund allotted for that department shall be divided among the student investigators.

The objectives, method, relevance and the possible applications of the project must be clearly mentioned in the proposal. One paper publication or presentation is desirable.

The PG students can avail a grant of maximum rupees 15000/- while the UG students can avail a grant of maximum rupees 5000/-. A fixed amount as per the decision will be released to initiate the approved project. The balance amount will be released after the submission of the receipts or vouchers of the expenditure met.

The final decision will be taken on the basis of the recommendations made by the committee and the availability of funds under the scheme.

General Instructions for Fund Utilization

The fund can be utilized under the heads recurring grant and non- recurring grant.

The Books and Journals

The Books and Journals acquired by the student under the Research Project must be deposited to either the departmental library or the college library at the end of the project. They should become institutional property.

Consumable Items

The consumable items include items such as chemicals and glassware required for the research.

Contingency

A reasonable contingency grant not more than 25% of the total amount can be used to meet the postage, internet, stationary, Photostat, printing and binding for project submission ...etc.

Travel and Field

A reasonable proportion of the fund can be used for those projects that require field study.

An initial amount of 50% of the fund will be transferred through the supervising faculty. The balance amount will be released through the supervising faculty on submission of the completed project along with the bills of the expenditures incurred.

Closure

No extension in tenure is permissible in any circumstances.

If the student fails to submit the project within the specified time he/she shall have to refund the entire amount with the existing interest rates.

The completed project for this period must be submitted on or before 15th February 2020. On completion of the project, the following documents are to be submitted to the RUSA Coordinator

1. A copy of the final report of project along with soft copy including copy of presentation/publication proofs.
2. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed Performa duly signed and sealed by the student and the supervising faculty.

Format

Part A

1	Name of the student	
2	Gender	
3	Contact Number	
4	e-mail ID	
5	Age & Date of Birth	
6.	Religion & community	
7	Whether belonging to SC/ST/OBC Non creamy layer specify	
8	Whether differently abled	
9	Class , Department	
10	Permanent Address	
11	Name of the Research Department	
12	Availing any fellowship	
13	If yes, the agency & period	
14	Name of the Supervising Faculty	
15	Recommendations of the supervisor with signature	
16	Signature of the student	
17	Signature of the Head of the Department	
18	Signature of the RUSA co ordinator	
19	Signature of the Principal	

PART – B

Proposed Research Work

- (i) **Project Title:**
- (ii) **Introduction:**
- (iii) **Objectives:**
- (iv) **Methodology**
- (v) **Plan of work and targets to be achieved.**
- (vi) **Financial Assistance required**

(for Arts and Commerce)

<u>Items</u>	<u>Estimated Expenditure</u>
(i) Books and Journals	
(ii) Field work/ Travel (only for those having field study)	
(iii) Contingency (including special needs)	
Total Estimated Expenditure	

(for Science stream)

<u>Items</u>	<u>Estimated Expenditure</u>
(i) Books and Journals	
(ii) Field work/ Travel (only for those having field study)	
(iii) Consumable	
(iv) Contingency (including special needs)	
Total Estimated Expenditure	

To certify that:

- a. I/We shall abide by the rules governing the scheme in case assistance is provided to me from RUSA for the above project.
- b. I/We shall complete the project within the stipulated period. If I fail to do so and if the committee is not satisfied with the progress of the research project, the Committee may terminate the project immediately and ask for the refund of the entire amount (with interest) released by the UGC.
- c. The above research Project is not funded by any other agency.

Name and Signature of

(a) Student

(b) Supervising Faculty

(c) Head of the Department

(d) Principal (Signature with Seal)