

DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION

The candidate should produce the following documents in original before the Principal at the time of admission.

1. Proof of ADMISSION Fee (not Application Fee) paid at the College Office.
2. 10th Original certificate and two self-attested copies of the same.
3. Transfer Certificate (TC) and Conduct Certificate from the institution last attended.
4. Original mark lists of all parts of the Plus Two/equivalent examinations and two self-attested copies of the same.
5. Eligibility Certificate from Mahatma Gandhi University, in case of candidates who have passed their qualifying examination from Boards/Institutes/governments not listed by Mahatma Gandhi University (not required for CBSE/CISCE/STATE).
6. Migration Certificate, if applicable.
7. Caste Certificates proving eligibility for reservations and one self-attested copy of the same.
8. Community Certificate along with an income certificate (as per the Government rules) from the revenue authorities concerned to the effect that the annual family income of all members of the family from all sources taken together is less than Rs. 8 lakhs in the case of SEBC candidates who claim reservation under the SEBC category. The income certificate should not have been issued earlier than 6 months prior to the submission of the application. (Original and one self-attested copy each)
9. Candidates seeking reservation under the Christian community should produce a certificate from the village officer concerned and a self-attested copy of the same.
10. Candidates who wish to avail of bonus/weightage marks and those who come under sports/cultural/PD quotas must produce relevant certificates in original and one self-attested copy each for the same.
11. Three passport size photos of the applicant (taken within six months)
12. The Allotment Memo
13. Any other documents found necessary by the Principal.