

MAR ATHANASIUS COLLEGE

(AUTONOMOUS)

KOTHAMANGALAM, KERALA - 686666

Phone: 0485-2822378, 2822512

www.macollege.ac.in

e-mail: mac@macollege.in



PRINCIPAL

REACCREDITED AT 'A+ GRADE' BY NAAC

INTERNAL QUALITY ASSURANCE CELL

MAR ATHANASIUS COLLEGE (AUTONOMOUS) KOTHAMANGALAM

MAC/IQAC/2022-23/01

Minutes of the meeting of IQAC held on 05-07-2022 at 2.30 p.m.

Venue: IQAC Room

Agenda:

Reconstitution of the IQAC team

Review of AQAR 2020-2021

Student induction programme

Bridge course for first-year UG students

Mentoring system

Any other matter

The meeting was attended by Dr. Densely Jose (Chair). The meeting commenced with the principal congratulating and appreciating the NIRF team and the IQAC members for their combined effort in securing 56th position in NIRF ranking colleges 2022.

The following points were discussed in the meeting:

- The minutes of the last meeting held on February 22, 2022, were confirmed.
- The IQAC team was reconstituted by the principal. Dr. Binu Varghese is the new IQAC coordinator, and Dr. Aby P. Varghese is the joint coordinator. The following members were assigned criteria:
 - Dr. Rajesh K. Thumbakara – Criteria I: Curricular Aspects
 - Dr. Jini Thomas -- Criteria II: Teaching, Learning, and Evaluation
 - Dr. Saritha K Nair -- Criteria III: Research, Innovation, and Extensions
 - Dr. Seena John -- Criteria IV: Infrastructure and Learning Resources
 - Dr. Binitha R. N -- Criteria V: Student Support and Progression
 - Dr. Siju Thomas -- Criteria VI: Governance, Leadership and Management
 - Dr. Smitha Thankachan -- Criteria VII: Institutional Values and Best Practices
- The criteria heads were asked to make a presentation at the next meeting. The coordinator decided to meet next on September 13, 2022.











- It was decided to conduct student induction programme for first-year UG and PG admissions in 2022 as per the UGC induction guidelines. The induction cell of the college was assigned the responsibility.
- It was decided to request the faculty members in charge of the various clubs to prepare a report along with supporting documents and geotagged photos and submit the same to IQAC on or before August 22, 2022.
- It was decided to conduct bridge course for the first-year UG students.
- During the discussion on mentoring, it was decided that all the departments should follow the mentoring system. As per the system, all the students of the college would be divided among faculty members, and each faculty member would mentor no more than 20 students. The departments will have to maintain an attendance record of students and take geotagged photos. Dr. Jini Thomas and her team were assigned the responsibility of creating a mentoring system.
- Dr. Saritha K. Nair suggested the college buy an anti-plagiarism software.
- Dr. Binitha R.N. brought to the notice of the IQAC that the college has yet to execute alumni registration.

The meeting came to an end by 3.30 p.m.

Action Taken

- 1) College and Arts Day was celebrated on 23 May 2022. On college day, meritorious students were awarded and scholarships were given.
- 2) The Nature Club of MAC conducted an intercollege nature photography competition.

Members Present

1. Dr. Densely Jose (Principal) 
2. Dr. Binu Varghese (IQAC Coordinator) 
3. Dr. Aby P Varghese (IQAC, Joint-Coodinator) 
4. Dr. Diana Ann Issac (NAAC Joint Coordinator) 
5. Smt. Minnu James (NIRF Coordinator) 
6. Dr. Rajesh K. Thumbakara (PARAMARSH Coordinator) 
7. Dr. Smitha Thankachan 
8. Dr. Jini Thomas 
9. Dr. Saritha K Nair 
10. Dr. Seena John 

11. Dr. Binitha R. N *Binitha*
12. Dr. Siju Thomas *Siju*
13. Dr. Shalini Binu *Shalini*
14. Sri. Deepu V.E. *Deepu*
15. Smt. Ecumeni Paul *Ecumeni*
16. Ms. Athira Sunil (Student Representative) *Athira*

Binu
IQAC Coordinator



Siju
Principal