

INTERNAL QUALITY ASSURANCE CELL

MAR ATHANASIOUS COLLEGE (AUTONOMOUS) KOTHAMANGALAM

MAC/IQAC/2018-19/05

Minutes of the IQAC full quorum meeting on 06 May 2019 at 10.30 A.M

Venue: Board Room

Agenda:

Reconstitution of IQAC

Planning the activities for the next academic year (2019-20)

Implementation of various RUSA programmes

ICT enabled teaching & learning

Student Induction Programme for the first year UG & PG students

Strengthening of Alumni association

Conduction of student satisfaction survey

Any other matters

Minutes

- The meeting started at 10.30 pm and was presided over by principal .
- Dr. Riju C Isaac, IQAC Coordinator detailed the IQAC activities during the period 2017 - 2019.
- Principal reconstituted IQAC and introduced the new members. and the meeting congratulated the newly appointed IQAC Coordinator Dr. Jayamma Francis
- Principal briefed the activities and future plans of the college.
- It is decided to start two Foreign Language courses in the college under RUSA scheme . The opted languages are German and French.
- Certificate courses like Modern Analytical Techniques , Robotic Accounting, & Logistics and Supply Chain management have started functioning. The syllabus and course plan of the newly proposed three certificate courses in the current year under RUSA scheme - Matlab , IPR , Data science using R & Python were discussed.
- Proposed to start Entrepreneurship Development programmes

- IQAC recommended to give more thrust to ICT enabled teaching & learning . This should be one of the major areas of interest in the current year.
- The meeting appreciated the suggestion of Commerce department to have a collaboration with ACCA.
- Proposed to conduct Student Induction Programme for the first year UG & PG students
- The meeting discussed on organizing international seminars inviting Nobel laureates and other eminent personalities.
- Stress management classes for faculty and students are also suggested .
- Principal explained the need to strengthen the Alumini and its role in the upliftment of the institution. The meeting discussed various options for the active Alumni involvement and decided to collect feedback from Alumni also.
- The meeting congratulated Dr Benny Antony, Industrial expert of IQAC , for getting a national award for Intellectual Property Rights
- IQAC suggested that Management / Department should have a tie up with industries for the benefit of students pursuing research.
- Members of IQAC subcommittee in each department would monitor and ensure the submission of evaluative report of departmental activities and various documents for AQAR and NIRF

The meeting came to an end by 1.30pm


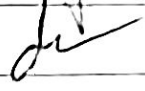

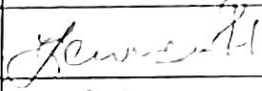



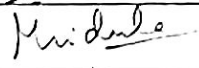
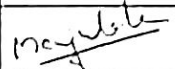
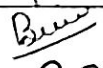


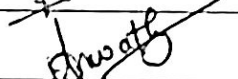
Action taken

- Conducted external Academic and Administrative Audit.
- Appointed a placement officer
- UGC - FIST proposal submitted
- Conducted two day workshop on Revised NAAC PARAMETERS
- Conducted one day seminar for non teaching / office staff on OFFICE AUTOMATION
- Conducted science popularisation programme . MANIMALA for the school students
- As a mentoring institution , invited faculties from nearby colleges for faculty enrichment programmes


PRINCIPAL


IQAC CO ORDINATOR

Members present on the meeting held on 6 th May 2019

Sl. No	IQAC members		Signature
1	Dr. Densely Jose	Principal	
2	Dr. Riju C Isaac	IQAC coordinator	
3	Dr. M M Joseph	Alumni member	
4	Dr. Benny Antony	Industry expert	
5	Sri. Bobby Uthup	Member from PTA	
6	Sri. T E Kurien	Administrative assistant	
7	Smt. Ecumani Paul	Librarian	
8	Ms. Nandana Rajeev	Student Rep	
9.	Sri. Akhil Hareendran	Student Rep	
8	Dr. Jayamma Francis	Faculty	
9	Dr. Mridula Venugopal	Faculty	
10	Dr. Manjula K	Faculty	
11	Dr. Binu Varghese	Faculty	
12	Dr. Rajesh K Thumbakara	Faculty	
13	Smt. Feba Kurian	Faculty	
14	Dr. Aswathy Balachandran	Faculty	

15 Mr. FRANCIS XAVIER PA. Faculty

