

## INTERNAL QUALITY ASSURANCE CELL

### MAR ATHANASIUS COLLEGE (AUTONOMOUS) KOTHAMANGALAM

MAC/IQAC/2019-20/01

Minutes of the IQAC meeting on 20 th June 2019 at 2.30 P.M

Venue: IQAC Room

#### Agenda:

Implementation of various RUSA programmes

Outcome based teaching & learning

Infra structure facility audit

Online feedback collection

Student start ups

Preparation & Uploading of teaching plan for the new syllabus of UG & PG courses

Conduction of student satisfaction survey

Any other matters

#### Minutes :

The meeting started at 2.30 pm and was presided over by principal .

#### The following points were discussed

- The IQAC Coordinator Dr. Jayamma Francis briefly discussed the NAAC revised Accreditation Framework and selected the following members as criteria coordinators
  - (a) Criteria 1 . Curricular aspects: Dr. Rajesh Thumbakkara
  - (b) Criteria 2. Teaching , Learning and Evaluation : Dr. Binu Varghese
  - (c) Criteria 3. Research , innovations and Extension , : Dr. Manjula K
  - (d) Criteria 4. Infrastructure and Learning Resources : Smt. Feba Kurian
  - (e) Criteria 5 . Student support & Progression : Dr. Mrudula Venugopal
  - (f) Criteria 6. Governance , Leadership and Management : Dr. Diana Ann Issac
  - (g) Criteria 7. Institutional values and Best practices : Sri. Francis Xavior
- It was decided to present the future plan and activities under each criteria by each criteria coordinators after meeting with their respective team members
- Suggested to conduct a workshop on outcome based teaching and evaluation
- The detailed course plan of the newly proposed Entrepreneurship Development programmes in the current year under RUSA scheme - Horticulture, Aquaculture &

Apiculture , Handicraft production ,Bio Fab lab, Robotics and Automation , were discussed.

- IQAC entrusted Dr. Aby P Varghese to conduct knowledge sharing programmes in the areas of ICT enabled teaching
- Discussions were done on Student Start Ups .
- Suggested to conduct Infra structure facility audit and Students Satisfaction Survey from 2019 pass out students
- Decided to strengthen the student IQAC by collecting new nominations from students of every department
- Discussions were done on the preparation & uploading of the teaching plan of revised syllabus of PG and UG courses in the college website
- IQAC suggested that Management / Department should have a tie up with industries for the benefit of students pursuing research.

The meeting came to an end by 4.30pm


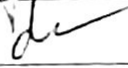


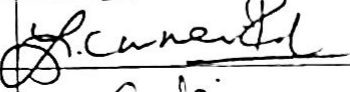


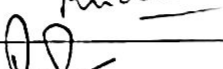
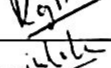
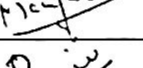
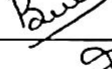
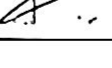


**Action taken**

- Started 6 Certificate courses - Modern Analytical Techniques , Robotic Accounting & Logistics and Supply Chain management , Matlab , IPR and Data Analysis & R Programming this year under RUSA scheme .
- Conducted Student Induction Programme for the first year UG & PG students
- Conducted one day Faculty enrichment programme on “ Assessment, Evaluation and Soft skills” for the faculties of the institution and for the faculties from the mentoring colleges

  
PRINCIPAL

IQAC CO ORDINATOR

Members present on the meeting held on 20 th June 2019

Sl. No	IQAC members		Signature
1	Dr. Densely Jose	Principal	
2	Dr. Riju C Isaac	IQAC joint coordinator	
3	Dr. Aby P Varghese	IQAC joint coordinator	
6	Sri. T E Kurien	Administrative assistant	
7	Smt. Ecumoni Paul	Librarian	
8	Ms. Nandana Rajeev	Student Rep	
9.	Sri. Akhil Hareendran	Student Rep	
8	Dr. Mridula Venugopal	Faculty	
9	Dr. Rajesh K Thumbakara	Faculty	
10	Dr. Manjula K	Faculty	
11	Dr. Binu Varghese	Faculty	
12	Dr. Eldhose A.Y	Faculty	
13	Smt. Feba Kurian	Faculty	
14	Dr. Jayamma Francis	IQAC Coordinator	
15	Mr. FRANCIS XAVIER. P.A. Faculty		