



MAR ATHANASIUS COLLEGE (AUTONOMOUS)
KOTHAMANGALAM, KERALA, INDIA
87th Position in NIRF College Ranking 2023



Consultancy Policy

MAR ATHANASIOUS COLLEGE (AUTONOMOUS)

CONSULTANCY POLICY

Objective: To establish a framework to support consultancy activities at the Mar Athanasius College Kothamangalam.

Eligibility: This policy applies to all faculty and staff of Mar Athanasius College Kothamangalam

Circumstances under which consulting activity may be permitted

1. The organization requiring consultancy services from faculty or the department shall intimate the Principal in writing, indicating the expertise required.
2. Principal shall take into account such factors as the compatibility of the activity with the responsibilities and commitments of the faculty member(s), potential conflicts of interest and the use of institution resources, in consultation with Internal Quality Assurance Cell, for considering whether or not permission shall be given for consulting activity,.
3. The Principal shall then inform the department concerned.
4. The Head of the department shall nominate the faculty or a group of faculty having the required expertise and get permission from the Principal.
5. An MoU may be signed between the organization and the department towards the nature of consultancy work and the commercials involved in the presence of the Principal.
6. The faculty or a group of faculty engaged in the consultancy work shall periodically report the progress of the consultancy work to the Principal through the Head of the department.

Publications:

- Publication arising from consultancy work shall include the faculty affiliation of the college/ acknowledge for the facilities used from the college.

Intellectual property Rights (IPR):

- College IPR may be used where not in conflict with rights of third parties or any commercialization plan.

Other Commercial Rules:

- College facilities and resources may be used and must be charged in line with the guidelines from the Principal, from time to time.
- Meeting related to consultancy work with the organization(s) may be conducted in college premises.

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- Tax is applicable for the revenue generated through consultancy work.
- The faculty members involved in the consultancy service can avail on-duty for industrial visit and meeting industry person for discussion related to consultancy work.
- The faculty or staff must ensure that the consultancy work does not create a conflict of interest with the role of the faculty in the college.

Policy for Revenue Sharing in Consultancy:

- Mar Athanasius College Kothamangalam encourages faculty members to do consultancy service to support external engagements that facilitate knowledge and technology transfer contributing to economic and social impact. Such activities serve to link college and its faculty members more closely to the industry.
- Consultancy work can bring financial benefits both to the institution and its employees.
- In view of encouragement, the management has decided to share the revenue generated out of consultancy services to the faculty or group of faculty as follows.

S. No.	Particulars	Faculty	Institution
1.	Use of institute space and or Equipment		100%
2.	For providing solutions/expertise to problems of the industry	40%	60%