



INTERNALQUALITY ASSURANCE CELL

Mar Athanasius College, (Autonomous), Kothamangalam

MENTORING POLICY

MENTORING POLICY

Mar Athanasius College (Autonomous) offers a dynamic learning environment to improve the academic performance of our students. The mentoring policy of our college will help to bridge the gap between the skills possessed by the students and skill required for ensuring their academic excellence. The mentoring system will help to understand, the abilities, aspirations, strengths, and weaknesses of our students. This system offers psychological support during the crucial stages of their personal, academic and intellectual development.

Objectives of Mentoring policy

- To create an environment where the well-being of the students is assessed.
- To enhance the student's confidence to face challenges in their personal and academic life.
- To motivate the students to achieve the learning goals and thereby improve their academic performance.
- To generate interest in academic and other institutional activities among the students and motivate them to enroll in various certificate programs offered by the institution like bridge courses, value-added courses, and add-on courses etc.
- To evaluate the effectiveness of the mentoring process.

Mentoring Mechanism

- At the beginning of the academic year a mentor coordinator is appointed by the Principal for coordinating the mentoring activities of the institution.
- The coordinator of the mentoring system will prepare the mentor -mentee list of the institution.
- IQAC will distribute the list of mentors and mentees to various departments through IQAC subcommittee members from each department.
- The faculty having 90% workload in the departments are allotted as mentors for a maximum of 20 students.
- The Mentors are responsible for maintaining the mentoring register.
- The mentors are expected to have a clear idea about their mentees and enter their details in the faculty mentoring register issued by the college.
- The mentees are responsible to meet their mentors at least twice in a month.
- Subcommittee members and Heads of the Departments will ensure the proper functioning of mentoring system in their respective departments.
- At the end of each semester, the subcommittee members from each department will submit the mentoring report of the respective department to IQAC.
- The report prepared by the mentor coordinator of the college will be periodically evaluated by the mentoring committee consisting of the Principal, IQAC and Academic Dean.