MAR ATHANASIUS COLLEGE
(AUTONOMOUS)

Kothamangalam College P. O., Kerala, India - 686666

NAAC Accredited 'A+ Grade' Institution

87th position in NIRF College Ranking 2023
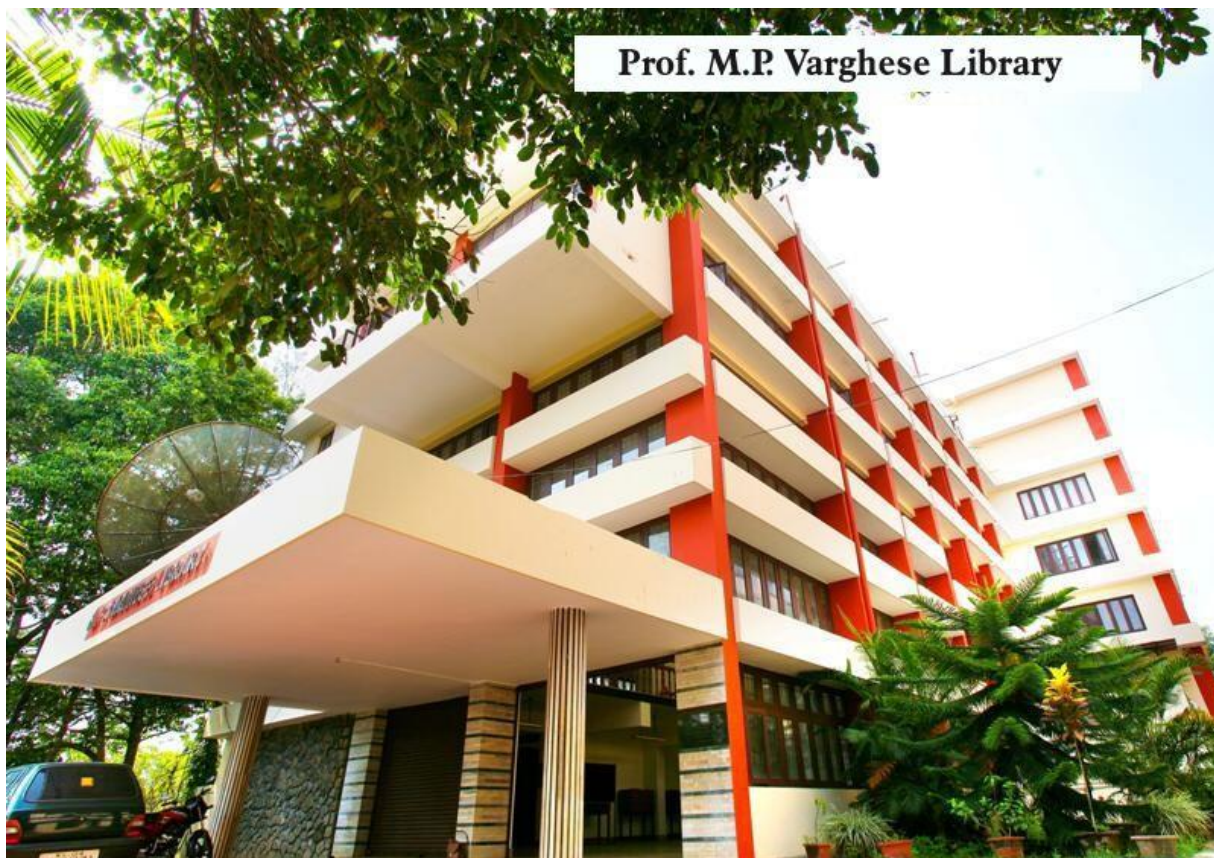
www.macollege.ac.in

PROSPECTUS (PG)

2024-25

PREFACE

Mar Athanasius College (Autonomous) Kothamangalam is situated on a green hillock by the side of the Kothamangalam-Muvattupuzha road, about one kilometer away from Kothamangalam town and 55 kilometers to the East of Kochi. It is a premier institution of higher education, affiliated to Mahatma Gandhi University, Kottayam with sixtynine years of excellence to its credit. The College is accredited with 'A+ Grade' with CGPA 3.52 by the National Assessment and Accreditation Council (NAAC) of the University Grants Commission (Third cycle) in 2017. The College was ranked in 87th , 56th and 86th positions in NIRF 2023, 2022 and 2021 College ranking respectively.
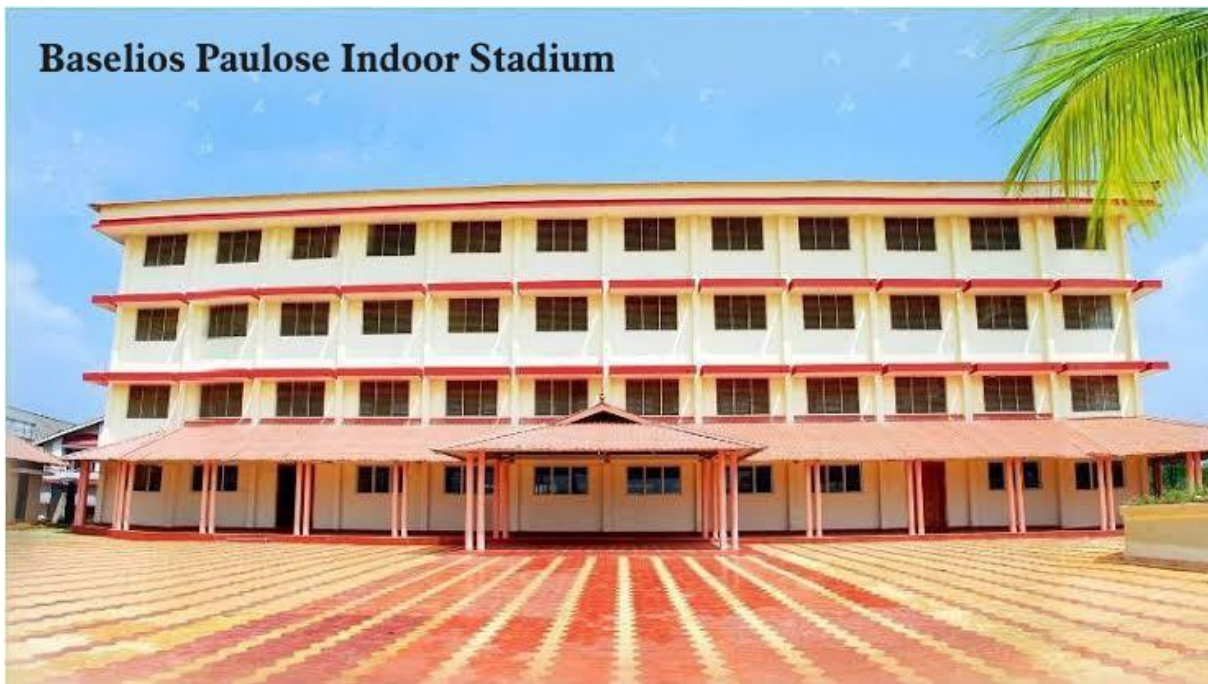

In recognition of its remarkable achievements, UGC conferred 'Autonomous Status' to the College in 2016. College with Potential for Excellence status was conferred in 2019 and was later extended up to 31 march 2019 by the UGC. The College in 2019 was one among the seventeen colleges in India to receive financial grant of 5 Cores under component VIII of RUSA scheme, MHRD for quality enhancement.

Prof. M.P. Varghese Library

The Department of Biotechnology, Government of India has selected four UG science departments of the College for financial support under the Star College Scheme in 2019 and later extended to 2024. The College was selected for Unnath Bharath Abhiyan as part of the MHRD scheme to enhance the living standards of the people in nearby villages and municipalities. Considering the green activities of the College, Mahatma Gandhi National Council for Rural Education, Government of India selected the College for One District, One Green Champion award in the academic year 2020-21. The college also bagged Higher Education Minister's Excellence award 2023. Mar Athanasius College (Autonomous) is ranked 3 in Kerala and 22 in India in the Education World Rankings 2024-25 in autonomous College category.

Baselios Paulose Indoor Stadium

The College offers 13 undergraduate (12 aided and one self-financing), 2 vocational undergraduate, 17 postgraduate (8 aided and 9 self-financing), 1 aided post graduate integrated programme in Basic Sciences (Biology) and 5 doctoral programmes leading to PhD (Economics, Chemistry, Physics, Commerce and Mathematics) Programmes. Various Certificate courses and Value added courses are also offered by different departments to acquire competency in the essential job-readiness skills.

Students' Center

All academic activities like admission, programme organization and examination are conducted independently by the College in compliance with the Mahatma Gandhi University rules & regulations. The Graduate and Post-graduate degrees will be awarded by Mahatma Gandhi University, Kottayam. Transparency, credibility and confidential conduct of examination procedures are maintained as per Mahatma Gandhi University and UGC norms.

ATTENTION

Candidates should go through the prospectus carefully and acquaint themselves with all the relevant information relating to the admission process. All applicants should note that the confirmation of admission shall be strictly based on the verification of original documents on a date prescribed by the College. They are also requested to visit the official website of the College **www.macollege.ac.in** for notifications and announcements.

This prospectus is subject to modification/addition/deletion as may be deemed necessary by the College. The whole process of admission to the PG Programmes will be done by Mar Athanasius College (Autonomous) Kothamangalam, independently of the CAP of Mahatma Gandhi University, Kottayam.

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1. ONLINE APPLICATION AND ADMISSION

Application for admission to PG Programmes of the College for the academic year 2024-25 should be submitted online on or before the last date stipulated in the admission schedule. Online registration can be made by accessing the College website **(www.macollege.ac.in)**

1. **The link to apply online for admission to the College is: https://macollege.online/**
2. **For applying online, use of Laptop/Desktop is recommended.**
3. Application fee is Rs. 300/-. If a candidate is applying for more than one Programme, an additional fee of Rs 100/- per Programme shall be remitted. For SC/ST candidates, the application fee is Rs.150/-. Additional fee is Rs 50/- per Programme. The application fee for Data Analytics programme is Rs. 400/-and Rs. 200/-for general and SC/ST candidates respectively.
   Application fee is non-refundable.
4. Candidates applying under sports/cultural/community/management quota must apply online.
5. For community quota, certificate from village officer should be uploaded.
6. Students applying for cultural and sports quota should submit the hard copy of the downloaded application form along with the self-attested copies of the certificates claiming reservation at the office of the College.
7. Those who seek admission under Management quota should apply online through the admission portal. They should also submit **Management quota application form** available at Mar Athanasius College Association office along with the testimonials of the sponsor at the office of the Mar Athanasius College Association.
8. General candidates **NEED NOT SEND THE HARD COPY** of the application to the College office.
9. All intimations will be given as SMS (MAC-NTC) to the registered phone number and email to the registered email-id respectively.

B. Requirements for Online Registration:

1. Please read the 'Instructions' and 'Prospectus' available on the College website carefully before filling up the application form.

2. Candidate must have a valid e-mail ID and mobile number. If he/she does not have an e-mail ID, create one and test the same.

3. A scanned copy of the candidate's Passport size photo with name and date - between 60kb to 100kb (within 6 months).

4. A scanned copy of candidate's signature- between 60kb to 100kb.

5. Scanned copy of the qualifying examination mark sheet, SSLC, HSE/equivalent certificate and othercertificates to claim reservations or bonus marks (NCC, NSS, sports, arts or any other).

6. For uploading NCC certificates, compile Participation, B and C certificates.

7. Candidates who are eligible for claiming both cultural and sports quota should compile the certificates concerned and upload.

C. Online Registration Process:

1. The link to apply for online admission of the College is
   https://macollege.online/
2. New users shall click on the **PG Registration button.**
3. After filling up the login details the user will get a username and password through his/her email-id or SMS.
4. Use this username and password to login to your account.
5. Please fill up the form carefully and upload the scanned copy of candidate's passport size photo (60-100 Kb) with name and date, scanned copy of signature and scanned copies of other certificates wherever necessary.
6. For SC/ST and community quota, candidate should select Reservation under Kerala State Government.
7. Remit the required application fee online, (DEBIT or CREDIT Card, NET BANKING, UPI).
8. Please verify the entered data carefully. The details once entered will be available (except the last page where details of marks are submitted) for editing during subsequent login(s). Editing will not be possible after pressing the submit button.
9. Log out from the admission portal before you leave the computer.
10. **Fake registration by any person / institution will be liable for punitive action.**

IMPORTANT

• Applicants **should not enter** the marks obtained for vocational subjects since those are not used in Index Mark (Rank Mark) calculations (except for Pre-CBCSS Model II candidates).

• Applicants **should enter the Grades and Credits** obtained for each subject.

• Do not enter 'Marks' obtained, unless 'Pre-CBCSS' is selected as the qualifying examination pattern.

D. Admission Process:

1. Rank list for each Programme will be prepared as per the rules cited in the prospectus.

2. Candidates are requested to check the provisional rank list published on the College website. Report corrections, if any, before the deadline mentioned in the admission schedule published on the website.

3. Final Rank list will be published on the College website and also on College Notice Board on the date given in the admission schedule published on the website.

4. Admission will be conducted as per final rank list after incorporating all corrections.

5. Candidates are requested to visit the College website regularly to get updated with the admission schedule.

6. ADMISSION MEMO WILL NOT BE SENT BY POST to candidates in the rank list in any case. Notifications will be sent via email and/or through SMS. Note that DND enabled mobiles may not display SMS messages from the College.

7. Eligible candidates will be called for certificate verification in the order in which they are

listed in the rank list.

8. Verification of all original certificates will be done by the College at the time of admission.

9. Candidates, who are called for certificate verification, should report at the College and be ready to remit the required fee including caution deposits, if admitted. Those who fail to do so will be treated as '**Not Joined**' and further claim for admission by those applicants will not be considered.

8. Candidates claiming reservations/bonus marks must produce originals of relevant certificates during the verification process for admission.

9. The application number must be quoted for all correspondence with College office.

2. PG PROGRAMMES OFFERED

The College offers the following Postgraduate Programmes:

AIDED PROGRAMMES			SELF FINANCING PROGRAMMES		
Sl. No.	Programme with subject	No. of Seats	Sl. No	Programme with subject	No. of Seats
1	M.A. English (MACPGLENG201)	**15**	1	M.Sc. Actuarial Science (MACPGSACT209)	**15**
2	M.A. Economics (MACPGHECO202)	**15**	2	M.Sc. Biochemistry (MACPGSBCH210)	**20**
3	M.Sc. Botany (MACPGSBOT203)	**10**	3	M.Sc. Biotechnology (MACPGSBTE211)	**20**
4	M.Sc. Chemistry (MACPGSCHE204)	**10**	4	M.Sc. Microbiology (MACPGSMIC212)	**20**
5	MSc. Data analytics (MACPGSDAT205)	**12**	5	M.Sc. Statistics (MACPGSSTA213)	**18**
6	M.Sc. Physics (MACPGSPHY206)	**12**	6	M.Sc. Zoology (MACPGSZOO214)	**15**
7	M.Sc. Mathematics (MACPGSMAT207)	**15**	7	M.A. Sociology (MACPGHSOC215)	**20**
8	M.Com. (Specialisation: Finance and Taxation) (MACPGCFAT208)	**15**	8	M Com (Specialisation: Marketing and International Business) (MACPGCMIB216)	**20**
			9	M.Sc. Bioinformatics (MACPGSBIF217)	**20**

3. ELIGIBILITY FOR ADMISSION

3.1. Academic eligibility should be satisfied as on the last date of submission of academic data. No candidate will be admitted to the PG Programme unless he/she possess the qualifications and minimum requirements thereof, as prescribed by Mahatma Gandhi University from time to time.

3.2. **If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she had indulged in ragging, admission shall be denied or he/she will be expelled from Mar Athanasius College (Autonomous), Kothamangalam.**

3.3. (i) Candidates should have passed the corresponding Degree Examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent thereto for admission, subject to the stipulation regarding marks.

(ii) Candidates who have passed Degree examination with Double or Triple main subject and candidates who have passed the Degree Examination in Vocational or Specialized Programmes are also eligible for admission. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant P.G. Degree Programme(s) as applicable, at the time of admission. This provision is not applicable in the case of those applicants who have passed their qualifying examination from Mahatma Gandhi University, Kottayam.

(iii) The minimum requirements for admission to PG Programmes are:

A. FACULTY OF LANGUAGE & LITERATURE

1. <u>M. A. English</u> (Aided) (MACPGLENG201)

75% of the total seats would be reserved for those who have taken English as Optional (Main) concerned under Part III for the BA Degree Programme.

Graduates in English under (Model I/II/III) or graduates from other faculties of language and literature, social science, science and oriental studies can apply.

B Com Model I, B Com Model II, B Com Model III, Vocational BA/BSc. Model I, Vocational BA/BSc. Model II, Vocational BA/BSc. Model III are not eligible for admission to M.A. English.

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
English Language & Literature Model I Candidates should possess CGPA/CCPA of 4.5 out of 10.00 in the Core Group (core plus open and complementary courses). However, if the CGPA/CCPA scored by the graduate for common course is greater than the CGPA/CCPA scored for core course, the CGPA/CCPA scored for common course will be taken into account for the calculation of index marks, provided they secure a	**English Language & Literature Model I** Candidates should possess CGPA of 1.80 out of 4.00 in the Core Group (core plus open and complementary courses). However, if the CGPA scored by the graduate for common course is greater than the CGPA scored for core course, the CGPA scored for common course will be taken into account for the calculation of index marks, provided they secure a minimum CGPA of 2.00 for common course.	**English Language & Literature Model I** Candidates should possess 45% marks in main & subsidiary subjects under Part III. However, If the mark scored by the graduate for Part I English is greater than the mark secured for Part III, the mark secured for Part I English will be taken into account for the calculation of index mark, provided they secure a minimum of 50% marks for Part I English

minimum CGPA/CCPA of 5.00 for common course		

Weightage of 10% marks scored for Part III Core/Main/Part I Common courses as the case may be shall be given to the candidates standardizing the marks secured for the same to 600.

English Language & Literature Model II	English Language & Literature Model II	English Language & Literature Model II
Candidates should possess a CGPA/CCPA of 4.5 out of 10.00 in Core Group (Core + open + Complementary)	Candidates should possess a CGPA of 1.80 out of 4.00 in Core Group (Core + open + Complementary)	Candidates should possess 45% of marks in the Part III subjects (Main + subsidiaries)

Weightage of 10% marks, scored for Part III Core/Main courses as the case may be, shall be given to the candidates after standardizing the marks secured for the same to 600

English Literature & Communication Studies Model III (Double Main)	English Literature & Communication Studies Model III (Double Main)	BA Communicative English Model III (Single Main)
Candidates should possess a CGPA/CCPA of 4.5 out of 10.00 in Core Group (Core + Open + Complementary). Weightage of the equivalent 5% scored for Core Course shall be given.	Candidates should possess a CGPA of 1.80 out of 4.00 in Core Group (Core + Open +Complementary). Weightage of the equivalent 5% scored for Core Course shall be given.	Candidates should possess a minimum of 50% marks in Part I English (3 papers) and 45% in the Part III subjects (Main + subsidiaries). For the calculation of Index Marks, marks scored in Part I alone is taken into account.

Weightage of 5% marks, scored for Part III Core courses/papers as the case may be, shall be given to the candidates after standardizing the marks secured for the same to 600.

English Literature, Communication Studies & Journalism Model III (Triple Main)	English Literature, Communication Studies & Journalism Model III (Triple Main)	English Literature, Communication Studies & Journalism Model III (Triple Main)
Graduates should possess a CGPA/CCPA of 4.5 out of 10.00 in Core Group (Core + open + Complementary). Weightage of the equivalent 5% scored for Core Course shall be given	Graduates should possess a CGPA of 1.80 out of 4.00 in Core Group (Core + open + Complementary). Weightage of the equivalent 5% scored for Core Course shall be given.	Graduates should possess 45% in Part III subjects. The marks secured for the following papers are taken into account for the calculation of index marks

		1. Phonetics 2. History of English Literature 3. English Poetry 4. English Essays and Fiction 5. English Drama 6. Literary Criticism

Weightage of 5% marks, scored for Part III Core courses/papers as the case may be, shall be given to the candidates after standardizing the marks secured for the same to 600.

Other graduates in the faculties of Language & Literature, Social Science, Science & Oriental Studies.

Graduates should possess a CGPA/CCPA of 5.00 out of 10.00 in six common papers for Part I and secure CGPA/CCPA of 1.80 Core Group (Core + Complementary + Open Courses)	Graduates should possess a CGPA of 2.00 out of 4.00 in six common papers for Part I and secure CGPA of 1.80 for the Core Group (Core + Complementary + Open Courses)	Graduates should possess 50% marks in Part I English (3 papers) and 45% marks in the Part III subjects (Main + subsidiaries).

The marks secured for Part I English for conventional mark system must be out of 300 and a minimum of 19 credits is required for Part I English in the case of those who have studied in grading system.

B. FACULTY OF SOCIAL SCIENCES

2. **M. A. Economics (Aided)** (MACPGHECO202)

   75% of the total seats would be reserved for BA Economics (Model I/II) graduates.

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Economics /Mathematics /Statistics with CGPA/CCPA of not less than 4.5 out of 10 in the core group (Core + Open + Complementary)	Graduation in Economics /Mathematics /Statistics with not less than CGPA of 1.8 out of 4 in the core group (Core + Open + Complementary)	Graduation in Economics /Mathematics/Statistics with not less than 45% marks in the Part III subjects (Main + subsidiaries) or B.Sc. Degree holders in Co-operation and Banking with not less than 45% marks from Kerala Agricultural University.

Weightage of 10 marks shall be given to the candidates who have studied Economics as Core/Main.

3. **M.A. Sociology (SF)** (MACPGHSOC215)

   75% of the total seats would be reserved for BA Sociology graduates.

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in any degree with CGPA/CCPA not less than 4.5 out of 10.0 for Part III Core Group (Core + Open + Complementary).	Graduation in any degree with CGPA not less than 1.8 out of 4 for Part III Core Group (Core + Open + Complementary).	Graduates in any degree with not less than 45% marks for Part III (Main/Core + Subsidiary /Complementary subjects)
Weightage of 10 marks shall be given to the candidates who have studied Sociology as optional in Part III for BA degree.		

C. **FACULTY OF SCIENCE**

4. **M.Sc. Actuarial Science (SF)** (MACPGSACT209)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in any degree with Mathematics/Statistics as one of the subject of study with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core Group (Core + Open + Complementary). Graduation in Commerce with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core Group (Core + Open + Complementary) provided they have studied Mathematics or Statistics or Computer Applications at Plus Two level or at Graduate level	Graduation in any degree with Mathematics/Statistics as one of the subject of study with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Open + Complementary). Graduation in Commerce with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Open + Complementary) provided they have studied Mathematics or Statistics or Computer Applications at Plus Two level or at Graduate level	Graduation in any degree with Mathematics/Statistics as one of the subject of study with not less than 50% marks in the Part III subjects (Main/Core+ Subsidiaries/Complementaries). Graduation in Commerce with not less than 50% marks in the Part III subjects (Main/Core+Subsidiaries/ Complementaries) provided they have studied Mathematics or Statistics or Computer Applications at Plus Two level or at Graduate level

A weightage of 10 marks shall be given to the candidate who has studied Mathematics/ Statistics as Main/Core Subject.

5. __M.Sc. Botany__ (Aided) (MACPGSBOT203)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Botany or Botany - Biotechnology (double main) with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core group (Core + Open + Complementary).	Graduation in Botany or Botany - Biotechnology (double main) with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Open + Complementary).	Graduation in Botany or Botany-Biotechnology (double main) with not less than 50% marks in the Part III Subjects (Main/Core + subsidiaries/Complementaries).
No weightage marks.		

6. __M.Sc. Biotechnology (SF)__ (MACPGSBTE211)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core Group (Core + Open + Complementary).	Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Open +Complementary).	Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than 50% marks in the Part III subjects (Main/Core + subsidiaries/Complementaries).
Weightage of 10% of marks, scored by the candidate in Part III (Core/Main), shall be added to the total of Part III subjects, for those candidates who have studied B Sc. Biotechnology (Core/Main), after standardizing the marks secured for the same to 600.		
MBBS/B Tech degree holders can also apply		

7. **M.Sc. Biochemistry (SF)** (MACPGSBCH210)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT or Aquaculture of University of Calicut with not less than CGPA/CCPA of 5.00 out of 10.00 in Core Group(Core + Complementary + Open Courses).	Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT or Aquaculture of University of Calicut with not less than CGPA of 2.00 out of 4 in Core Group (Core +Complementary + Open Courses).	Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT or Aquaculture of University of Calicut with not less than 50% marks in Part III subjects (Main/Core + subsidiaries/Complementaries).
Weightage of 10% of marks, scored by the candidate in Part III (Core/Main), shall be added to the total of Part III subjects, for those candidates who have studied B Sc. Biochemistry (Core/Main), after standardizing the marks secured for the same to 600.		
MBBS/B Tech degree holders can also apply		

8. **M.Sc. Microbiology (SF)** (MACPGSMIC212)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns

Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry under Core Group (Core + Complementary + Open Courses) or Medical Microbiology /MLT with not less than CGPA/CCPA of 5.00 out of 10.0	Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry under Core Group (Core+ Complementary + Open Courses) or Medical Microbiology / MLT with not less than CGPA of 2.00 out of 4.	Graduation in Biological Sciences viz. Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry under Part III (Main/Core + subsidiaries/Complementaries) or Medical Microbiology /MLT with not less than 50% marks.
Weightage of 10% of marks, scored by the candidate in Part III (Core/Main), shall be added to the total of Part III subjects, for those candidates who have studied B Sc. Microbiology (Core/Main), after standardizing the marks secured for the same to 600.		
MBBS/B Tech degree holders can also apply		

9. <u>**M.Sc. Chemistry (Branch III) (Aided)**</u> **(MACPGSCHE204)**

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	**Graduates who have passed qualifying examination in CBCSS (2009) pattern**	**Graduates who have passed qualifying examination in other patterns**
Graduation in Chemistry/ Petrochemicals with not less than CGPA/CCPA of 5.00 out of 10.00 in Core Group (Core + Complementary + Open Courses).	Graduation in Chemistry/ Petrochemicals with not less than CGPA of 2.00 out of 4 in Core Group (Core + Complementary + Open Courses).	Graduation in Chemistry/ Petrochemicals with not less than 50% marks in Part III subjects (Main/Core +subsidiaries/Complementaries).
No weightage marks.		

10. <u>**M.Sc. Mathematics**</u> **(Aided) (MACPGSMAT207)**

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	**Graduates who have passed qualifying examination in CBCSS (2009) pattern**	**Graduates who have passed qualifying examination in other patterns**
Graduation in Mathematics/Statistics/Computer Application with not less than CGPA/CCPA of 5.00 out of 10. 00 in the Core	Graduation in Mathematics/ Statistics/Computer Application with not less than CGPA of 2.00 out of 4. 00 in the Core Group (Core +	Graduation in Mathematics/ Statistics /Computer Application with not less than 50% marks in the Part III subjects (Main/Core+

Group (Core + Complementary + Open Courses)	Complementary + Open Courses)	subsidiaries/Complementaries)
OR B Tech with not less than 50% marks in mathematics (aggregate of all mathematics papers and a total of 50% for the entire course)		
No weightage marks.		

11. M.Sc. Physics (Aided) (MACPGSPHY206)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	**Graduates who have passed qualifying examination in CBCSS (2009) pattern**	**Graduates who have passed qualifying examination in other patterns**
Graduation in Physics or Electronic Equipment maintenance with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core Group (Core +Complementary + Open Courses)	Graduation in Physics or Electronic Equipment maintenance with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Complementary + Open Courses)	Graduation in. Physics or Electronic Equipment maintenance with not less than 50% marks in the Part III subjects (Main/Core + subsidiaries/Complementaries).
No weightage marks.		

12. MSc Data Analytics (Aided) (MACPGSDAT205)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	**Graduates who have passed qualifying examination in CBCSS (2009) pattern**	**Graduates who have passed qualifying examination in other patterns.**
Graduation in **Computer Applications** (BCA) or **B.Sc. Degree with** Statistics/ Mathematics/**Computer Science**/Data Science as a core subject with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core Group (Core + Complementary + Open Courses)	Graduation in Statistics/Mathematics/ **Computer Science**/Data Science as a core subject with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Complementary + Open Courses)	Graduation in **Computer Applications** (BCA) or **B.Sc. Degree with** Statistics/ Mathematics/**Computer Science**/Data Science **as the main subject** with not less than 50% marks in the Part III subjects (Main/Core+ subsidiaries/Complementaries).
Graduation in Computer Applications (BCA) or B Tech in Computer Science/IT provided the candidate has studied atleast 2 courses in probability/Statistics at Degree level		

13. M.Sc. Zoology (SF) (MACPGSZOO214)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Zoology or Biological Techniques & Specimen Preparation with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core Group (Core + Complementary + Open Courses)	Graduation in Zoology or Biological Techniques & Specimen Preparation with not less than CGPA of 2.00 out of 4.00 in the Core Group (Core + Complementary + Open Courses)	Graduation in Zoology or Biological Techniques & Specimen Preparation with not less than 50% marks in the Part III subjects (Main/Core+ subsidiaries/Complementaries).
No weightage marks.		

14. M.Sc. Statistics (SF) (MACPGSSTA213)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns.
Graduation in Statistics/Mathematics/ Computer Application (Triple Main) with not less than CGPA/CCPA of 5.00 out of 10.00 in the Core Group (Core + Complementary + Open Courses)	Graduation in Statistics/Mathematics/Computer Application (Triple Main) with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Complementary + Open Courses)	Graduation in Statistics/Mathematics/Computer Application (Triple Main) with not less than 50% marks in the Part III subjects (Main/Core+ subsidiaries/Complementaries).
Weightage of 10% marks, scored by the candidate in Part III Core/Main, shall be added to the total of Part III Core/Main for those candidates who have studied B Sc. Statistics (Core/Main), after standardizing the marks secured for the same to 600. Weightage of 5% marks, scored by the candidate in Part III Core/Main, shall be added to the total of Part III Core/Main for those candidates who have studied B Sc. Computer Applications (Triple Main) (Core/Main), after standardizing the marks secured for the same to 600.		

15. M.Sc. Bioinformatics (SF) (MACPGSBIF217)

Graduates who have passed qualifying examination in CBCS	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns

(2017)/CBCSS (2013) pattern		
Graduation in Life Science, Biochemistry, Biophysics, Biotechnology, Plant Biotechnology, Bioinformatics, Botany, Zoology/Plant Biology/ Chemistry/Computer Science, Computer Application, Electronics, Environmental Science, Mathematics, Microbiology, Physics and Statistics with not less than CGPA/CCPA of 5.00 out of 10.00 in Core Group(Core + Complementary + Open Courses).	Graduation in Life Science, Biochemistry, Biophysics, Biotechnology, Plant Biotechnology, Bioinformatics, Botany, Zoology/Plant Biology/ Chemistry/Computer Science, Computer Application, Electronics, Environmental Science, Mathematics, Microbiology, Physics and Statistics with not less than CGPA of 2.00 out of 4 in Core Group (Core +Complementary + Open Courses).	Graduation in Life Science, Biochemistry, Biophysics, Biotechnology, Plant Biotechnology, Bioinformatics, Botany, Zoology/Plant Biology/ Chemistry/Computer Science, Computer Application, Electronics, Environmental Science, Mathematics, Microbiology, Physics and Statistics with not less than 50% marks in Part III (Main/Core + subsidiaries/Complementaries).

Weightage of 10% of marks, scored by the candidate in Part III (Core/Main), shall be added to the total of Part III subjects, for those candidates who have taken subjects which come under Biological Science viz. Botany, Biochemistry, Biophysics. Biotechnology, Microbiology and Zoology after standardizing the marks scored for the same to 600.

MBBS/B Tech/BSc MLT degree holders can also apply

D. **FACULTY OF COMMERCE**
16. **M. Com (Specialisation: Finance and Taxation) (Aided)** (MACPGCFAT208)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Commerce /BBA/BBM with not less than CGPA/CCPA of 4.5 out of 10 in the Core Group (Core + Complementary +Open Courses).	Graduation in Commerce/BBA/BBM with not less than CGPA of 1.80 out of 4 in the Core Group (Core +Complementary + Open Courses).	Graduation in Commerce /BBA/BBM with not less than 45% marks in the Part III(Main/Core +subsidiaries/Complementaries
No weightage marks.		

17. M.Com. (Specialisation: Marketing and International Business) (SF) (MACPGCMIB216)

Graduates who have passed qualifying examination in CBCS (2017)/CBCSS (2013) pattern	Graduates who have passed qualifying examination in CBCSS (2009) pattern	Graduates who have passed qualifying examination in other patterns
Graduation in Commerce /BBA/BBM with not less than CGPA/CCPA of 4.5 out of 10 in the Core Group (Core + Complementary + Open Courses).	Graduation in Commerce /BBA/BBM with not less than CGPA of 1.80 out of 4 in the Core Group (Core + Complementary + Open Courses).	Graduation in Commerce /BBA/BBM with not less than 45% marks in the Part III (Main/Core + subsidiaries/Complementaries
No weightage marks.		

The Open course under core group is taken only for reckoning the eligibility for applying for the PG Programmes concerned. But a candidate cannot apply for the respective PG Programmes solely on the basis of the open course selected under core group.

Relaxation in Marks in the qualifying examination:

(i) **Kerala Scheduled Caste/Scheduled Tribe Category**: The minimum grade in the qualifying examination for admission to the PG Degree Programmes is 'C' in the seven point scale for CBCSS and a pass for pre CBCSS applicants.

(ii) **SEBC Category**: A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA/CCPA of 4.7 for CBCS (2017), CCPA of 4.7 for CBCSS (2013), CGPA of 1.88 for CBCSS (2009) applicants and 47% marks for pre-CBCSS applicants for admission to M Sc. Programmes and CGPA/ CCPA of 4.2 for CBCS (2017), CCPA of 4.2 for CBCSS (2013), CGPA of 1.68 for CBCSS (2009) applicants and 42% marks for pre-CBCSS applicants for admission to M.A/M.Com Programmes

(iii) **OEC Category:** A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA/CCPA of 4.5 for CBCS (2017), CCPA of 4.5 for CBCSS (2013), CGPA of 1.80 for CBCSS (2009) applicants and 45% marks for pre - CBCSS applicants for admission to M Sc. Programmes and CGPA/CCPA of 4.0 for CBCS (2017), CCPA of 4.0 CBCSS (2013), CGPA of 1.60 for CBCSS (2009) applicants and 40% marks for pre CBCSS applicants for admission to MA/M Com Programmes.

(iv) **Persons with Disability category**: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA/CCPA of 4.5 for CBCS (2017), CCPA of 4.5 for CBCSS (2013), CGPA of 1.80 for CBCSS (2009) applicants and 45% marks for pre – CBCSS applicants for admission to M Sc. Programmes and CGPA/CCPA of 4.0 for CBCS (2017), CCPA of 4.0 for CBCSS (2013), CGPA of 1.60 for CBCSS (2009)applicants and 40% marks for pre CBCSS applicants for admission to MA/M Com Programme.

4. **RESERVATION OF SEATS**

Seats available for aided Programmes and Self Financing Programmes in the College are under categories of **Merit seats**, **Community seats, Management seats and seats under reservation**.

Types of Reservation: Out of the total seats available for various PG Programmes; seats will be reserved for different categories under the following main items.

    i.   Reservation for International Students

    ii.   Reservation for Nominees.

    iii. Reservation for Persons with Disabilities.

    iv.   Reservation for Orphan students

    v.   Reservation for Transgender candidates

    vi.   Special Reservation.

    vii. Mandatory Reservation.

i. **Reservation for International Students**

10% additional seats shall be created over and above the sanctioned strength and added to the total merit seats exclusively for the purpose of accommodating international students. These seats shall not be filled up with other candidates. The students who seek admission in this category should first apply online and submit the print out of the online application to the college.

ii. **Reservation for Nominees**:

An additional seat for each Programme shall be created exclusively for the purpose of accommodating **students sponsored by the Union Territory of Lakshadweep**. This seat shall not be filled up by other candidates.

Reservation of Seats for Malayalee students from Andaman & Nicobar Islands: An additional seat for each Programme shall be created exclusively for the purpose of Malayalee students from Andaman & Nicobar Islands. This seat shall not be filled up by other candidates (**U.O. No. 6199/AI/2016/Acad dated 23.11.2016**).

iii. **Reservation for Persons with Disabilities (PD)**:

Person with Disability' means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. A relaxation of 5% of marks in the qualifying examination from the prescribed minimum is allowed.Candidates seeking admission under Differently Abled category should submit the "

Certificate of disability", issued not earlier than 5 years prior to the submission of application, by the District Medical Board or bodies of higher status, certifying the degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered. Based on the details furnished in the online application, candidates will be provisionally

included under the "Differently Abled" category. If candidates are not available in a particular category, the seats shall not be filled from any other categories.

5% seats of the sanctioned strength shall be created over and above, exclusively for candidates with benchmark disability (as per clause32 (l) of chapter VI, The Rights of Persons with Disabilities Act, 2016). If candidates are not available in a particular category, the seats shall not be filled from any other categories. The rank list under this category will be based on merit and physical suitability, and not on the basis of the degree of disability. One additional seat for PG programmes will be created over and above the sanctioned strength for accommodating students suffering from autism/intellectual disability/specific learning disability/mental illness as per **GO No. 229/2023/HEDN dated 02.05.2023**.

No reservation of seats is allowed for Blind candidates for programs under the Faculty of Science. Selected candidates under PD quota should report directly to the College before the last date for their admission as per admission schedule.

iv.   **Reservation for Orphan students**

Two additional seats (Male-1 & Female-1) for each programme shall be created over and above the sanctioned strength exclusively for orphan students. This seat shall not be filled up by other candidates as per the **G.O. No. 3149/AC A 1/2024/MGU**

v.   **Reservation for Transgender candidates**: Two additional seats for each Programme shall be created exclusively for the purpose of accommodating students under transgender category as per the **G.O.(Ms)No.153/2018 HEdn dated 03.07.2018.**

vi.   **Special Reservation**:

The seats reserved under **Sports Quota** and **Cultural Quota** come under this category. Selected candidates under these quotas should report to the College before the last date for their admission as per admission schedule.

Sports quota: -

Age Limit: Upper age limit for applying through Sports quota is 25 years.

The following norms are prescribed for admission under sports quota.

1. One seat for every 20 seats for M.A., M.Sc., M.Com Programmes with permission for interchangeability

2. Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc., and M.Com being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be earmarked, if the excess number is 15 or more.

3. Where the number of seats is still less than 15 after such pooling, all PG Programmes may be pooled together.

4. After such pooling, if the number of seats exceeds multiples of 20, an additional seat can be earmarked if the excess number is 15 or more.

5. A minimum of one seat may be given if there are no sufficient seats.

The applicant for admission to the Sports quota should have represented at least the College in the Inter Collegiate Competitions. Preference shall be given to Sportsmen who have represented the State/University over the sportsmen who have represented the District/College. Performance in any year during the Under Graduate Programme only will be taken into consideration.

The following guidelines shall be followed in determining merit in sports and games for admission to the PG Programmes

Points shall be awarded to the first (Winner or the Winning Team), Second (Runners up or Runners up team), third (third place) and participation as:

Sl.No.	Item	Points
1	Representing India in approved world Championships/Olympics and winning Gold Medal	200
2	Representing India in approved world Championships/Olympics and winning Silver Medal	195
3	Representing India in approved world Championships/Olympics and winning Bronze Medal	190
4	Representing India in approved world Championships/Olympics	185
5	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Gold medal	180
6	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Silver medal	175
7	Representing India in Commonwealth games/ Asian Games/Asian Championship etc. and Winning Bronze medal	170
8	Representing India in Commonwealth games/ Asian Games/Asian Championship etc	165
9	Representing India in World University games and winning a Gold medal	160
10	Representing India in World University games and winning a Silver medal	155
11	Representing India in World University games and winning a Bronze medal	150
12	Representing India in World University games	145
13	Representing India in Regional Championship such as SAF Games and winning a Gold medal	140

14	Representing India in Regional Championship such as SAF Games and winning a Silver medal	135
15	Representing India in Regional Championship such as SAF Games and winning a Bronze medal	130
16	Representing India in Regional Championship such as SAF Games	125
17	Representing Kerala State in National Championship for Senior / Youth and Winning Gold medal	120
18	Representing Kerala State in National Championship for Senior / Youth and Winning Silver medal	115
19	Representing Kerala State in National Championship for Senior / Youth and Winning Bronze medal	110
20	Representing Kerala State in National Championship for Senior / Youth championship	105
21	Representing a University in All India / South Zone Inter University Competition and Winning a Gold medal	100
22	Representing a University in All India / South Zone Inter University Competition and Winning a Silver medal	95
23	Representing a University in All India / South Zone Inter University Competition and Winning a Bronze medal	90
24	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Gold Medal	85
25	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Silver Medal	80
26	Representing Kerala State in South Zone Championship for Senior/Youth and Winning Bronze Medal	75
27	Representing Kerala State in South Zone Championship for Senior/Youth	70
28	Representing University in All India / South Zone Inter University Championship	65
29	Representing State in all India Rural Sports/ women's Sports and Winning a Gold Medal	60
30	Representing State in all India Rural Sports/ women's Sports and Winning a Silver Medal	55
31	Representing State in all India Rural Sports/ women's Sports and Winning a Bronze Medal	50

32	Representing Kerala State in All India Rural Sports/Women's Sports	45
33	Representing District in Inter- District Championship for Seniors / Youth and Winning a Gold medal	40
34	Representing District in Inter- District Championship for Seniors / Youth and Winning a Silver medal	35
35	Representing District in Inter- District Championship for Seniors / Youth and Winning a Bronze medal	30
36	Representing District in Inter- District Championship for Seniors / Youth Students selected for KSSC Sports hostel scheme	25
37	Representing a College in the Inter Collegiate championship and Winning a Gold Medal	20
38	Representing a College in the Inter Collegiate championship and Winning a Silver Medal	15
39	Representing a College in the Inter Collegiate championship and Winning a Bronze Medal	10
40	Representing a College in the Inter Collegiate Tournament	05

The selection of candidates under the category will be based on the proficiency in sports/games.

i. A person can score points only in one category.

ii. The highest score will be counted

iii. Where bracketed, scores in other categories will be counted

iv. Where still bracketed, Priority will be given in the order of merit i.e.; 1st, 2nd, and 3rd place respectively.

v. Those with a more number of achievements in the same level will be placed above the others (more number of 1st places, more number of 2nd places and so on). The selection of candidates under the category will be based on the proficiency in sports/games.

vi. Individual achievements will be ranked above team achievements.

vii. A new record is created; he/she will be given priority.

If the tie could not be resolved by any of the above mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.

ix. Performance in any year during the Under Graduate Programme will be taken into consideration.

x. The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of

Physical Education, Mahatma Gandhi University.

Addendum

1. Only the events which are having Intercollegiate competitions in Mahatma Gandhi University alone will be considered for Sports Quota admission.

2. Approved World competitions means the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.

3. The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district association in respective sports.

4. Individual games /event means a game/event in which individual performs alone.

5. When a candidate has number of achievement in a sports /different discipline his/ her best achievement will be taken in to consideration.

6. For team events, Colleges should upload the events they wish to choose in the beginning of each academic year.

Cultural Quota: -

1. One seat for every 20 seats for M.A., M.Sc., M.Com Programmes with interchangeability.

2. Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc., and M.Com being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be earmarked, if the excess number is 15 or more.

The selection will be made from among the applicants for the cultural quota on merit as follows

Sl. No	Level	Points			
		1st	2nd	3rd	4th
1	National Inter University Youth Festival/Competition Association of Indian Universities	50	30	20	10
2	Zonal Inter University Youth Festival/Competition of Association Indian Universities	30	20	10	--
3	Annual University Youth Festival of any University in Kerala	20	10	5	--

In the absence of applicants who do not secure 1st, 2nd and 3rd and 4th places candidates with 'A' grade will be considered for admission. The selection of candidates under the category will be based on the proficiency in cultural events only.

Candidates who possess 'A Grade'

i. A person can score points only in one category.

ii. The highest score will be counted

iii. Where bracketed, scores in other categories will be counted

iv. Where still bracketed, person who was the University athletic champion will be given 3 extra points.

v. Performance in any year during the Degree Programme in Mahatma Gandhi University will be taken into consideration.

A person can score points only in one category and the highest score will be counted.

vi. Mandatory Reservation

The seats for each Programme will be distributed as per the existing pattern of the Mahatma Gandhi University as given in table below:

Sl. No	Seat Reservation	Percentage of seats for each Programme
1	Open Quota	50
2.	Scheduled Caste	15
3.	Scheduled Tribe	05
4.	Community Quota	10
5.	Management Quota	20

The seats under community quota are reserved for students of the Christian community and such seats will be filled on the basis of merit.

Seat Distribution in Self Financing PG Programmes: 50% of the total seats in Self Financing PG Programmes conducted by the College, will be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled as per table below:

Sl. No	Distribution of 50% Seats ear marked under Merit category	% of Reservation
1.	Open Quota	65
2.	Scheduled Caste	08
3.	Scheduled Tribe	02
4.	Ezhava, Thiyya & Billava	09
5,	Muslims	08
6.	Latin Catholics other than Anglo Indians	02
7.	Other Backward Christians	01
8.	Other Backward Hindus	05

5. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED
   (i) Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required.
   (ii) The claims for **mandatory** reservation once made in the Application form cannot be altered by the candidate under any circumstances.

Claim for Reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota

(i) Candidates claiming reservation under Kerala Scheduled Castes/ Kerala Scheduled Tribes

Quota should obtain caste/community certificate from the revenue authorities concerned. The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should produce community certificate from Village Officer along with a copy of the gazette notification.

(ii) Claim of OEC candidates against the un-availed seats of SC/ST candidates: Other Eligible Community (OEC candidates) who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the revenue authorities concerned. Those OEC candidates whose annual family income **is up to Rs.8 lakhs** alone are eligible for such seats. They are exempted from payment of fee at the time of allotment to PG Degree Programmes under Government/Community quota irrespective of annual family income as per **G.O (Ms) No.36/07/SCSTDD dated 03.07.2007**. **They should produce Community Certificate from the Revenue Authorities concerned**.

(iii) Claim for Communal reservation under 'Socially and Educationally Backward Classes' (SEBC): Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. dated 2.5.1966, as amended from time to time.

   (i)   Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P) 02/2018/BCDD dated 08.03.2018, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application.

   (ii)   Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both 'Community' and 'Income Certificates'/non-creamy layer certificate obtained from the Village Officer concerned. The self-attested copy of the above certificates should be attached with the application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota.

OTHER GENERAL RULES FOR MANDATORY RESERVATION:

(i) The seats un-availed by the SC candidates will be diverted to ST candidates and vice versa. The un-availed seats reserved for SC/ST shall be re-notified through print media. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:-

The unfilled vacancies shall be filled from candidates belonging to OEC, and in their absence candidates belonging to SEBC. The seats that further remain unfilled shall go to community quota.

6. **PREPARATION OF RANK LIST**

   Under Pre - CBCSS pattern, the rank list of P.G degree Programmes will be prepared on the basis of the marks obtained in the qualifying examination in part III subjects unless otherwise mentioned, standardized to 1000. The index mark is arrived at after adding/deducting weightage, bonus marks and handicap marks, if any.

Under CBCSS and CBCS pattern, the CGPA/CCPA secured for Part III Core group (Core + Complementary courses) unless otherwise mentioned shall be converted into marks out of 1000. The index mark is arrived at after adding /deducting weightage, bonus marks and handicap marks, if any.

Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.

Bonus Marks

The Bonus marks will be awarded as follows:

(i) Bonus marks of five will be awarded to candidates with NCC certificate for admission to all Programmes. An additional bonus mark of 5 each will be given to 'B' and 'C' Certificate holders in proof of their high proficiency. For NCC candidates the bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for Undergraduate Programmes. *__The Claim of those candidates who have participated in NCC/NSS activities prior to the University level Programme i.e. Higher Secondary / Plus Two / Vocational Higher Secondary etc. will not be taken into account for awarding bonus marks__*.

(ii) Bonus marks of 5 shall be awarded to NSS Certificate holders. In respect of NSS candidates the bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of undergraduate study immediately preceding the P.G Programmes for which admission is sought.

(iii) **The benefit of bonus marks can be scored by a candidate only under one category i.e.; either NSS or NCC**.

(iv) A bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-service men seeking admission to the P.G. Programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that the applicant is the son/daughter of ex-service man or an ex-service man himself/herself.

(v) Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

Deduction in Marks

Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:

(i) Handicap mark of 5 will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination. *Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation.*

7. CALCULATION OF INDEX MARKS

Index mark is calculated after adding /deducting the weightage, bonus marks and handicap marks, if any. For details regarding the weightage of marks for various Programmes, please refer to sections 3 and 6 of this prospectus relating to the eligibility for admission and bonus marks. The following criteria will be used in calculating index marks. The process of index mark calculations described below is as per Mahatma Gandhi University norms and is subject to change in accordance with changes in the University norms.

1. <u>M. A. English</u> (MACPGLENG201)

75% of the total seats will be reserved for those who have taken English as Optional (Main) concerned under Part III for the BA Degree Programme.

Model I English

Index mark is calculated on the basis of percentage of marks secured for part III Core course/Main or Part I common course/papers, whichever is higher.

CBCS (2017)/CBCSS (2013) pattern	CBCSS Pattern (2009)	Pre CBCSS Pattern
CCPA/CGPA secured for common courses/core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CGPA secured for common courses/ core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part III main/part I English is converted into 1000.

Model II English

Index mark is calculated on the basis of percentage of marks secured for part III core/main courses.

CBCS (2017)/CBCSS (2013) pattern	CBCSS Pattern (2009)	Pre CBCSS Pattern
CCPA/CGPA secured for core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CGPA secured for core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part III main/core English is converted into 1000.

Model III English (Double Main/Triple Main)

Index mark is calculated on the basis of percentage of marks secured for Core papers

CBCS (2017)/CBCSS (2013) pattern	CBCSS Pattern (2009)	Pre CBCSS Pattern **BA Communicative English (Triple Main)**
CCPA/CGPA secured for core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CGPA secured for core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for the following papers is converted into 1000. i. Phonetics ii. History of English Literature iii. English Poetry iv. English Essays and Fiction v. English Drama vi. Literary Criticism

Graduates in other Programmes under faculty of Language & Literature, Social Science, Science and Oriental Studies.

CBCS (2017)/CBCSS (2013) pattern	CBCSS Pattern (2009)	Pre CBCSS Pattern
CCPA/CGPA secured for Part I Common courses is converted into percentage marks by multiplying the	CGPA secured for Part I common courses is converted into percentage marks by multiplying the	Marks secured for part I English is converted into 1000.

same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	

2. **M.A (Social Sciences) /M.Sc. Programmes**

CBCS (Max CGPA 10)

$$H = HandicapMarks = (Number\,of\,attempts - 1) \times 5$$

$$A = \frac{(CGPA \times Total\ Credits)_{Core}\ +\ (CGPA \times Total\ Credits)_{Compl1}\ +\ (CGPA \times Total\ Credits)_{Compl2}}{(Total\ Credits)_{Core} + (Total\ Credits)_{Compl.1} + (Total\ Credits)_{Compl.2}}$$

$$B = A \times 100$$

$$C = \frac{CGPA\ (core\ courses) \times Total\ Credit\ of\ Core\ Courses \times 6 \times 10)}{Total\ Credits\ for\ Core\ Courses}$$

$$D = \frac{(B + C) \times 1000}{1600}$$

$$IndexMark = D + Weightage + Bonus(NCC, NCCCert., NSS, ExService) - H$$

CBCS/CBCSS (Max CCPA 10)

$$H = HandicapMarks = (Number\,of\,attempts - 1) \times 5$$

$$A = \frac{(CCPA \times Total\ Credits)_{Core}\ +\ (CCPA \times Total\ Credits)_{Compl1}\ +\ (CCPA \times Total\ Credits)_{Compl2}}{(Total\ Credits)_{Core} + (Total\ Credits)_{Compl.1} + (Total\ Credits)_{Compl.2}}$$

$$B = A \times 100$$

$$C = \frac{CCPA\ (core\ courses) \times Total\ Credit\ of\ Core\ Courses \times 6 \times 10)}{Total\ Credits\ for\ Core\ Courses}$$

$$D = \frac{(B + C) \times 1000}{1600}$$

$$IndexMark = D + Weightage + Bonus(NCC, NCCCert., NSS, ExService) - H$$

CBCSS (Max. CGPA 4)

$$H = HandicapMarks = (Number\,of\,attempts - 1) \times 5$$

$$A = \frac{(CGPA \times Total\ Credits)_{Core} + (CGPA \times Total\ Credits)_{Compl1} + (CGPA \times Total\ Credits)_{Compl2}}{(Total\ Credits)_{Core} + (Total\ Credits)_{Compl.1} + (Total\ Credits)_{Compl.2}}$$

$$B = A \times 250$$

$$C = \frac{CGPA\ (core\ courses) \times Total\ Credit\ of\ Core\ Courses \times 6 \times 25)}{Total\ Credits\ for\ Core\ Courses}$$

$$D = \frac{(B + C) \times 1000}{1600}$$

$$IndexMark = D + Weightage + Bonus(NCC, NCCCert., NSS, ExService) - H$$

Pre-CBCSS

$$H = HandicapMarks = (Number\ of\ attempts - 1) \times 5$$

Model I

A = (Marks secured for part III Main + Complementary) X 1000/ (Max. marks for Core + Compl.)

B= Marks Secured for Part III Main X 600/(Max. Marks for Main)

$$D = \frac{(A + B) \times 1000}{1600}$$

Model II

A = (Marks secured for Core + Complementary + Vocational) X 1000/ Max. Marks for Core + Compl.+ Vocational)

B = Marks secured for Core papers X 600/Max. Marks for Core

$$D = \frac{(A + B) \times 1000}{1600}$$

$$IndexMark = D + Weightage + Bonus(NCC, NCCCert., NSS, ExService) - H$$

For students who have studied B Tech.

The CGPA will be converted to percentage (A) as per the formula given in the mark list.

D = A × 10.

$$IndexMark = D + Weightage + Bonus\ (NCC, NCCCert., NSS, ExService) - H$$

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3. **M. Com Finance/M.Com Marketing and International Business (SF)**

For Graduates who have passed B Com Model I Programme

A. CBCS (Max CGPA 10)

$H = HandicapMarks = (Number of attempts - 1) \times 5$

$$A = \frac{(CGPA \times \text{TOTAL Credits})_{Core} + (CGPA \times \text{TOTAL Credits})_{Compl1} + (CGPA \times \text{TOTAL Credits})_{Compl2}}{(\text{TOTAL Credits})_{Core} + (\text{TOTAL Credits})_{Compl.1} + (\text{TOTAL Credits})_{Compl.2}}$$

$D = A \times 100$

$Index Mark = D + weightage + Bonus(NCC, NCC Cert., NSS, ExService) - H$

B. CBCS/CBCSS (Max CCPA 10)

$H = HandicapMarks = (Number of attempts - 1) \times 5$

$$A = \frac{(CCPA \times \text{TOTAL Credits})_{Core} + (CCPA \times \text{TOTAL Credits})_{Compl1} + (CCPA \times \text{TOTAL Credits})_{Compl2}}{(\text{TOTAL Credits})_{Core} + (\text{TOTAL Credits})_{Compl.1} + (\text{TOTAL Credits})_{Compl.2}}$$

$D = A \times 100$

$Index Mark = D + weightage + Bonus(NCC, NCC Cert., NSS, ExService) - H$

C. CBCSS (Max. CGPA 4)

$H = HandicapMarks = (Number of attempts - 1) \times 5$

$$A = \frac{(CGPA \times \text{TOTAL Credits})_{Core} + (CGPA \times \text{TOTAL Credits})_{Compl1} + (CGPA \times \text{TOTAL Credits})_{Compl2}}{(\text{TOTAL Credits})_{Core} + (\text{TOTAL Credits})_{Compl.1} + (\text{TOTAL Credits})_{Compl.2}}$$

$D = A \times 250$

$Index Mark = D + weightage + Bonus(NCC, NCC Cert., NSS, ExService) - H$

D. Pre-CBCSS
Marks secured for part III Main Papers is converted into 1000. Index mark is calculated after adding /deducting weightage/bonus/handicap marks, if any

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For Graduates who have passed B Com Model II/Model III/BBA/BBM

CBCS (MAX CGPA 10)

CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.

Index mark is calculated after adding / deducting weightage/ bonus/ handicap marks, if any.

CBCS/CBCSS (MAX CCPA 10)

CCPA secured for part III core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.

Index mark is calculated after adding / deducting weightage/ bonus/ handicap marks, if any.

CBCSS (Max CGPA 4)

CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.

Index mark is calculated after adding / deducting weightage/ bonus/ handicap marks, if any.

Pre CBCSS Pattern

In the case of candidates who have passed B Com Model II, marks secured for part III Core Papers is converted into 1000. In the case of candidates who have passed BBA total marks obtained excluding the marks of English, Social Project, Management Project, Viva shall be converted to 1000 and in the case of candidates who have passed BBM total marks obtained excluding the marks of English, Industrial training and Project report and Comprehensive Viva- Voce shall be converted to 1000.

Index mark is calculated after adding /deducting weightage/bonus/handicap marks, if any.

Resolving of Tie:

In the case of more than one candidate obtaining equal index marks (including weightage/deduction, if applicable), the candidate who has scored more marks in Part III Main will be placed higher in ranking. If the tie persists the candidate who has scored more marks in Part I common courses/ papers English will be placed higher in ranking and if the tie still persists, the marks scored in Part II common course/additional language will be considered. If the tie still persists, the age of the candidates will be taken into account, the older being placed higher in the ranking. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

Rounding of marks of 0.5 and above to the highest figure will not be done while calculating the percentage of marks for minimum eligibility.

8. FEE TO BE REMITTED

1. **Application fee including the processing fee should be remitted by all the applicants for online registration.**

   Application fee is Rs. 300/-. If a candidate is applying for more than one programme, an additional fee of Rs 100/- per programme shall be remitted. For SC/ST candidates, the application fee is Rs.150/-. Additional fee is Rs 50/- per Programme.

   For M.Sc. Data Analytics , application fee is Rs. 400/-. If a candidate is applying for more than one programme, an additional fee of Rs 100/- per programme shall be remitted. For SC/ST candidates, the application fee is Rs.200/-. Additional fee is Rs 50/- per Programme.

2. **Admission fee**

   Admission fee will be collected as per M G University norms.

9. <u>DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION</u>

Reporting at the College for admission: Candidates who are called for certificate verification should report at the College and ready to remit the required fee including caution deposits, if admitted. Those who fail to do this will be treated as **'Not Joined'** and further claim for admission by these applicants will not be considered.

The candidates should produce the following documents in original before the Principal at the time of admission.

1. Receipt of ADMISSION Fee (not Application Fee) remitted at the College office.
2. X and XII standard original certificates and two self-attested copies of both.
3. Transfer Certificate (TC) and Conduct Certificate (issued within one year) from the Institution last attended.
4. Grade card/ Original mark lists of all parts of the qualifying Programme, Provisional/Degree Certificate and two self-attested copies of the both.
5. Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from Boards/Institutes/Universities not listed by the Mahatma Gandhi University.
6. Migration Certificate, if applicable.
7. Caste Certificates proving eligibility for reservation and one self-attested copy of the same.
8. Community Certificate along with income certificate (as per Government rules) from the revenue authorities concerned, to the effect that annual family income of all members of family from all sources taken together is less than Rs. 8 lakhs in the case of SEBC candidates who claim reservation under SEBC category. The income certificate should not have been issued earlier than 6 months prior to the submission of application**.**
9. Candidates seeking reservation under Christian community should produce certificate from the village officer concerned and one self-attested copy of the same.
10. Candidates who wish to avail of bonus/weightage marks and those who come under sports/cultural/PD quotas must produce relevant certificates in original and one self-attested copy of the same.

11. Three passport size photos of the applicant (taken within six months)

12. Any other documents found necessary by the Principal.

The College authorities, after verifying the above documents, will admit the student.

Ragging is prohibited in this Institution

What is Ragging?

Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

Ragging is a crime.

ADIMINISTRATIVE ACTION IN THE EVENT OF RAGGING:

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

a) Suspension from attending classes and academic privileges.

b) Withholding/ withdrawing scholarship/ fellowship and other benefits.

c) Debarring from appearing in any test/ examination or other evaluation process.

d) Withholding results.

e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.

f) Suspension/expulsion from the hostel.

g) Cancellation of admission.

h) Rustication from the institution for period ranging from one to four semesters.

i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

ANTI- RAGGING COMMITTEE

1. Principal (Office-0485-2822512)

2. Dr. Aby. P. Varghese (Vice Principal)

3. Dr. Selven S

4. Dr. Seena John

5. Dr Aji Abhraham

6. Dr Anjali Abhraham

7. Dr Diana Mathews

8. Sri. Deepu V. E.

9. Student Counsellor.

10. SI of Police, Kothamangalam.

11. PTA President.

12. III DC Representative.

13. II DC Representative.

Mar Athanasius College (Autonomous), Kothamangalam

Uniform Policy for Academic Year 2024-25

Uniform Requirements:

- **Days of Uniform**: Students are required to wear the college uniform on Monday, Tuesday, Thursday, and Friday.
- **Exemptions**: Students admitted in the academic years 2022-23 (UG) and 2023-24 (PG) shall have exemption from wearing the uniform on Tuesdays and Fridays.
- **Optional Colour Dress**: On Wednesdays, students have the option to wear colour dress instead of the uniform.

Uniform Pattern:

- The pattern of the uniform must conform to the design specified on the college website.
- No alterations to the uniform, including sleeves or neck, are permitted.

Common Guidelines:

- **Official Programmes**: All students must wear the uniform on days of official programmes, regardless of any exemptions.
- **End Semester Examination**: Uniform is mandatory during end semester examinations to maintain uniformity and discipline.
- **Expecting Mothers**: Expecting mothers are required to submit a request for relaxation in the dress code if necessary.

Important Notice:

- **Strict Enforcement**: From the academic year 2024-25 onwards, no student will be allowed to enter the campus on prescribed uniform days without wearing the uniform.
- **Attendance Consequences**: Failure to comply with the uniform code will result in loss of attendance. Condonation of attendance shortage will not be considered for students failing to adhere to the uniform policy.

Note:

- This uniform policy is subject to review and modification by the college administration as deemed necessary. Any updates or changes will be communicated to the students accordingly.

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